

BOARD AND MEMBER MEETING AGENDA – August 21, 2025
TRANQUILLO PINES MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

6:00PM, First Baptist Church, Tijeras

TELEPHONE: 281-3668, <https://tpwuc.net/>

1. Call the meeting to order and proof of quorum.

- Board meeting quorum = majority of board members present
- Member meeting quorum = 10% or 26 members in good standing

2. Proof of notice of the meeting.

3. Read and act on all unapproved minutes of June 19th Board & Member Meeting

4. Bank reconciliation(s)

- Update on financial status and water hauling costs (July 2025 and month-to-date status)

5. Manager's report since June 19th

- Maintenance & Repairs
- Tank Maintenance and Levels
- Pump Logs
- Accounts in arrears

6. Reports of officers and committees.

- Update on water losses and leak detection
- Source Water Protection Plan (SWPP) – Guest speaker: Katina Wilson, NMED, DWB
- USGS water testing and NMED PFAS Testing

7. Unfinished business

- Status of Mutual Domestic Reincorporation - completed June 24, 2025
- Manager in training candidates? Paid apprenticeship program available
- Sign the resolution that rewords the Bylaws Article IV, Section 5, for clarification on membership transfers approved at the June 19th meeting
- Electronic Communications Release Form
- Volunteers and/or low-cost excavation for repair of isolated pipes and meters?

8. New Business

- Preliminary Engineering Report preparation by Horrocks
- Well #7 fluoride violation (4.54 mg/L on 4/1/25)
 - Administrative Compliance Order (ACO) No. 2024-ACO-07
 - An Action Plan is due to the NMED as soon as possible
- **Review and approve resolution for the Board to pursue grant/loan from Water Trust Board**
- **Review and approve resolution for the Board to pursue grant/loan from Water Project Fund**
- **Review and approve resolution for the Board to pursue grant/loan from emergency funding sources**
- Carl Housman is retiring, so we need a new Level 2 Water Operator
- Catastrophic Leak Policy – shall we make exceptions? Shall we form a committee?
- Form a committee to create, voluntarily fund, and administer a financial assistance fund.
- Acknowledgment of Volunteers
- Volunteers to make meter can insulation by mid-October

9. Discussion from membership. At the President's discretion, the comments and discussion of a topic may be limited to 5 minutes and taken under advisement by the Board of Directors.

10. Transfers

11. Adjournment