

BOARD AND MEMBER MEETING AGENDA – November 20, 2025
TRANQUILLO PINES MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

6:00PM, First Baptist Church, Tijeras

TELEPHONE: 281-3668, <https://tpwuc.net/>

1. Call the meeting to order and proof of quorum.

- Board meeting quorum = majority of board members present
- Member meeting quorum = 10% or 26 members in good standing

2. Proof of notice of the meeting.

3. Read and act on all unapproved minutes of October 16th, Board & Member Meeting

4. Bank reconciliation(s)

- Update on financial status and water hauling costs (October 2025 and month-to-date status)

5. Manager's report since October 16th

- Maintenance & Repairs
- Pump Logs
- Accounts in arrears

6. Reports of officers and committees.

- Update on water losses and leak detection
- Announcements = Increase in water usage?
- If you have a leak or fill a tank, etc. LET US KNOW! So, we don't waste our time.

7. Unfinished business

- Manager in training candidates? Paid apprenticeship program available
- Status Preliminary Engineering Report preparation by Horrocks
- Well #7 fluoride violation (4.54 mg/L on 4/1/25)
 - Administrative Compliance Order (ACO) No. 2024-ACO-07
 - Update on Action Plan
- Status of grant/loan from Water Trust Board, next steps
- Status of grant from Water Project Fund, Technical Assistance Program - Accounting
- Status of Level 2 Water Operator search

8. New Business

- A director's position is open so the Board of Directors will appoint a new member to the Board to serve until Annual Meeting in May. Nominees must be members in good standing and be prepared to introduce themselves, describe their background, and how they can contribute to the Association.
 - Election of officers, now or within 10-days?
- Approve first draft of the 2026 Budget
- Prepare rate analysis for board/member consideration
- Prepare a Compliance Calendar
- Consider account upgrade to "Small Business" at Credit Union to include auto check reader and deposit. We currently pay about \$15/month, and automatic check reading would cost \$40/month - \$25/month more - but save trips to town and office labor. Check scanning also keeps a copy for reference and tracking.

9. Discussion from membership. At the President's discretion, the comments and discussion of a topic may be limited to 5 minutes and taken under advisement by the Board of Directors.

10. Transfers

11. Adjournment